



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
WORK SESSION  
MONDAY, OCTOBER 21, 2024 – 6:30 PM  
CITY HALL**

**ELECTED OFFICIALS PRESENT:**

David Eady - Mayor  
George Holt – Councilmember  
Jim Windham – Councilmember  
Laura McCanless – Councilmember  
Jeff Wearing – Councilmember  
Mike Ready – Councilmember  
Erik Oliver – Councilmember

**STAFF PRESENT:**

Marcia Brooks –City Clerk/Treasurer  
Bill Andrew – City Manager  
Mark Anglin – Police Chief  
Jody Reid – Supervisor of Maintenance and  
Utilities  
David Strickland – City Attorney

**OTHERS PRESENT:** Nick Cole, Caleb Reid

**Agenda (Attachment A)**

**1. Mayor's Announcements**

Listed in agenda.

**2. Committee Reports**

- a. **Trees, Parks, and Recreation Board** – No report.
- b. **Planning Commission** – No report.
- c. **Downtown Development Authority** – No report.
- d. **Sustainability Committee** – No report.

**3. Discussion of a Personal Transportation Vehicle Plan (Golf Cart Ordinance) for Oxford (Attachment B)**

The City Councilmembers provided their thoughts on this issue. No decision was made. More time is needed to study this issue.

**4. Contract for Burford's Tree, LLC for FY 2025 Powerline Tree Trimming (Appendix C)**

The City Councilmembers agreed to approve the contract at the November regular session.

**5. Resolution to Change Financial Policies to Add 2 CFR200.318-327 (Appendix D)**

The City Councilmembers agreed to approve the resolution at the November regular session.

**6. Request to Add Electronic Time Clocks to BS&A Software** (Appendix E)

Marcia Brooks, Mark Anglin, and Jody Reid provided input on the benefits of adding this feature. Jim Windham and George Holt did not feel there is a need to spend the funds required. There was consensus among the other City Councilmembers to approve the purchase at the November regular session.

**7. Freeze-Resistant Water Fountain Installation at Asbury Street Park** (Attachment F)

Jody Reid has confirmed that both quotes are still valid. The City Councilmembers agreed to approve the quote from Art Plumbing to install the fountains at the November regular session.

**8. Sign Inventory and Wayfinding Plan** (Attachment G)

Bill Andrew was asked to inquire about a task order from AtkinsRealis for a sign inventory to be brought before the Mayor and City Council at the November regular session.

**9. Other Business** (Attachment H)

Marcia Brooks presented two budget amendments requested by Rushton regarding the FY 2024 audit. The City Councilmembers agreed to approve the amendments at the November regular session.

**10. Work Session Meeting Review****11. Executive Session**

None

**12. Adjourn**

Mayor Eady adjourned the meeting at 8:30 p.m.

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer